

Welcome back to all our returning families and hello and welcome to our new families! We hope you've all had a lovely summer.



Thank you to all the children and parents for gifts that were received when your child left their old room and moved to their new room. It is never expected and greatly appreciated!

Staffing in rooms

At the end of last term, we sent out the new structure of staffing in our rooms for September, there has been a couple of tweaks as we have some new members of staff joining us this term.

Unfortunately, at the end of August we said goodbye to Rhiannon, Jasmine, and Jamie. This term we will be welcoming Cassey back from maternity leave, Megan R is back after finishing university and we have Flutur, Michelle F, Lucy B and Anna joining our team.

Staff photos are displayed in the windows by the main entrance to your child's room if you would like to put a name to a face. They are also on our website.

	Kittens	Cubs	Tigers	Lions
Room Leader	Rachel	Megan M	Tracy	Sarah
Deputy Room Leader	Beth	Chloe	Michelle B	Megan S
	Simone	Cora	Hannah	Trudi
	Holly	Cassey	Grace	Michelle H
	Megan R	Ellie	Lorain	Sam
		Amy	Christine	Sharon
		Michelle F	Lesley	Sheryl
		Flutur	Vicki	Lucy B

Uniform

A reminder that we also have a range of children's uniform available in sizes 1-2, 3-4, 5-6 years, including purple and blue t-shirts, purple jumpers, purple and blue hoodies, hot pink and navy rucksacks, and light pink, navy and light blue lunchboxes. Uniform is made to order and has roughly a 6 week turn around. All orders will need to be paid for in advance before we place the order. Our next order for uniform will be ordered and will need to be paid for by Friday 29th September. For more information or to order uniform please message us. We have sample uniform in the main office if you would like to check before ordering.

Fees

A reminder that invoices will be sent the last week of every month for the following month, these are due to be paid by the 7th of each month. So, for example, September's invoices were sent on the 29th/30th of August and are due to be paid by the 7th September. Please can we ask all invoices to be paid promptly on time each month. If you have any problems with meeting this payment date, please let us know.

Extra Sessions

If you have booked an extra one-off session for your child, this session will be charged at our normal rate and added to your child's invoice. If you book a session and you no longer need it please let us know as soon as you know and if it is more than one week's notice there will be no charge, if it's less than one week's notice you will still be charged for the session.

Holiday Club

We have had a great summer over at Fawbert and Barnards school with our holiday club and have seen lots of new children and lots of returning children. We are already starting to take bookings for October half term (Monday 23rd – Friday 27th October). If you would like to book your child in for holiday club then please let us know as spaces will be on a first come first serve basis.

Family Photoshoot

CaamKids Photography will be back for the 3rd year this year to carry out a Christmas photoshoot. On Saturday 7th October they will be returning, the slots will be 10 minutes and must be prebooked. Times for the day are yet to be confirmed but we will share with you when times are available for you to book. Proof cards will be sent home within 2 weeks of the photoshoot and there will be a website on your proof to place your orders. We receive a percentage of the sales, which are used to purchase extra resources for the children.

Halloween Disco – Family Event

This year's Halloween disco will be held on Friday 27th October 2023.

We have a change of venue this year and will be using Fawbert and Barnards school hall (where our Kids Club/Holiday Club is based).

More information about times and tickets will be shared nearer the time via our parent WhatsApp chat.

Christmas

For all new parents and a reminder for existing parents.

The setting closes for Christmas on Wednesday 20th December 2023 at **4pm** and we reopen on Thursday 4th January 2024.

Funded/Term Time children finish on Friday 15th December 2023 and return on Monday 8th January 2024.

Labelling all children's items

Please can you ensure that all your child's belongings are labelled including shoes, hats, jackets and drink bottles. This also allows us to reunite lost property with all children. Any items that come in with no names on will have their initials added so that we are able to return all items.

Illnesses/Medicines

If your child is not well enough, then they should be at home where you can care for them on a 1 to 1 basis. As stated in our Managing Children who are Sick, Infectious or with Allergies Policy, children should be kept at home;

- For 48hrs after the last bout of sickness and diarrhoea
- For 24hrs after a temperature has returned to normal
- For 24 hrs after a vaccine/jab/nasal spray
- For 48hrs if they have been prescribed medication for an infectious illness
- Until they have had at least 3 doses of antibiotics

Jabs and Vaccines

Just a reminder that if your child has had a vaccination (including 1 year jabs, preschool jabs, MMR, nasal spray, or flu jabs) they should be kept at home for 24 hours afterwards (as detailed in our Administering Medicine Policy), in case of a reaction to the vaccination. We would appreciate if parents can please keep us informed of any days those vaccinations are happening so we can ensure we are adhering to this policy.

Pre-existing accidents

We have a duty of care to all the children in our setting and as part of that we are required to record any pre-existing accidents. These are accidents that have happened at home or out and about before they come into nursery. If your child has had any accidents that have resulted in an injury then please let us know when you drop them off so the staff member can record this on Baby's Days as a pre-existing injury.

Tax-Free Childcare

Just a reminder that we accept Tax-Free Childcare, and you may be able to pay for your childcare using it. If you're a working parent, you can get up to £500 every three months (up to £2000 a year per child) to help with the costs of childcare. For every £8 you pay into your childcare account, the government will pay in £2. You can then use the money to pay for your childcare. To check how much, you could get towards your childcare costs and check whether you're eligible please visit the following website: www.gov.uk/apply-for-tax-free-childcare

Dates for the diary:

- **Family Photo Shoot** – Saturday 7th October 2023 – more information to follow soon.
- **Half Term** – Monday 23rd October – Friday 27th October 2023. Funded/term time only children will be off this week.
- **Halloween Disco** – Friday 27th October 2023 – more information to follow soon.
- **Christmas Break 2023/24** – The setting closes on Wednesday 20th December 2023 at **4pm** and we reopen on Thursday 4th January 2024.

REMINDER!

Please can you remember that we are a **NO PEANUTS AND NO NUTS** building! This includes Almonds, Hazelnuts, Walnuts and Coconut, as well as products such as Nutella, certain types of Chocolate Spread and different types of Milk!