



**Welcome back to the summer term, we hope you all had a fun filled Easter break and are ready for all we have planned this half term!**

### Changes

As you may already know we have had a few changes that are now in effect.

Linda is now running Home from Home Childcarers independently here at the ABC with most of the same team. The Pre-school is being run by Diane from this term. She will be re-naming it in due course.

We have set up a new phone that will be for us to call/message you and for you to call/message us. If your child is off, you are running late for pick up or any other problems we ask for you to ring or message us on this number rather than Linda/Emily/Zoe's personal numbers.

Our new number is: **07512 201850**

Our Senior Leadership team also have new email addresses that you can contact us on if you have any queries or anything relating to your individual child.

Linda - hfhc\_lpr@outlook.com

Emily - hfhc\_el@outlook.com

Zoe - hfhc\_zs@outlook.com

Lynsey - hfhc\_lm@outlook.com

We also have a brand new website: [www.homefromhomechildcarers.co.uk](http://www.homefromhomechildcarers.co.uk) please have a look at it and let us know your views.

### **Room Names**

We have renamed our rooms to represent the journey the children take;

- Kittens: 0 - 2 years room
- Cubs: 2 - 4 years room
- Lions: 5+ (School children)

### **Staff**

Emily has become our new Deputy Manager and Zoe and Lynsey have joined Linda and Emily to create our Senior Leadership Team.

- In the Kittens room we have Lynsey, Karen, Rachel and Rhiannon.
- In the Cubs room we have Emily, Zoe, Amanda and Lesley.
- Zoe will be taking over the Lions Den for our before/after school children.

We also have 2 new members of staff joining our team. Chrissie is joining our cub's room and Claire joined us shortly before Easter and will be supporting both rooms. Both ladies have children in the setting so know how we run and will be great additions to the team.

Dave (Linda's husband) is also joining us as our chef, driver and general support/maintenance.

**THURSDAY 3<sup>RD</sup> MAY 2018 - WE ARE CLOSED  
FOR POLLING DAY! UNFORTUNATELY THIS  
IS OUT OF OUR CONTROL.**

### Medicines/Injections

If your child has to have any form of injection/jab then they are required to remain off until the following day in case of a reaction.

If your child is prescribed any medication they have to have had at least 2 doses of it before being allowed in, in case of a reaction.

### Babys Days

We are currently updating your contracts on Babys Days, this will require you to re-sign your contracts.

We are also now starting to use Babys Days for invoicing so over the next couple of months you shall be receiving your invoices on there.

If you can't access Babys Days for any reason then please let us know and we will try and sort it. In most cases it is usually an email address problem and we can just update it.

### Holiday's

If your child is off on holiday please can you inform us so we can staff our rooms accordingly.

### Late or Absent



Please note, if your child is not attending for any reason, please could you inform us by phoning/texting. Also, if you are going to be late in picking up your child, please advise us otherwise there is a charge of £2.50 for every 15 minutes you are late.

### Early Drop Off

Some parents have been dropping their child off earlier than their start time, for example if due to start at 9am please don't try and drop off at 8.45am.

We may not have the staff ratio to accept them and you will have to wait until there is.

### Slippers

Please can you make sure your child has slippers to wear while indoors, this is very important as if there is a fire alarm and we have to evacuate there will not be time to put on shoes.



### **Nut-Free Zone**



Please do not bring any products containing nuts (peanuts or tree nuts) into area.  
Thank you for helping to keep our children safe.

Approved Food  
Date: 10/10/2017

### **REMINDER!**

**Please can you remember that we are a NO PEANUTS AND NO NUTS building! We have both a member of staff and children with severe nut allergies.**