



No Smoking or Vaping Policy

Policy statement

Home from Home Latton Bush comply with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making our setting a no-smoking or vaping environment - both indoors and outdoors.

Procedures

- All staff, parents and volunteers are made aware of our No-smoking or vaping Policy.
- No-smoking signs are displayed prominently.
- The No-smoking or Vaping Policy is stated in information for parents and staff.
- We actively encourage no-smoking or vaping by having information for parents and staff about where to get help to stop smoking or vaping if they are seeking this information.
- Staff who smoke do not do so during working hours, unless on a scheduled break and off the premises.
- Staff who smoke during working hours and travelling to and from work must not do so whilst wearing a setting uniform or must at least cover the uniform.
- E-cigarettes/Vapes are not permitted to be used on the premises.
- Staff who smoke or use e-cigarettes during their scheduled breaks do so well away from the premises.
- Staff who smoke or vape during their break make every effort to reduce the effects of odour and passive smoking or vaping for children and colleagues.
- Smoking or vaping is not permitted in any vehicles belonging to the setting.
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.
- It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of £50 or prosecution and a fine of up to £200.

Legal framework

- The Smoke-free (Premises and Enforcement) Regulations (2006)
- The Smoke-free (Signs) Regulations (2012)

	<u>Date:</u>	<u>By Whom?</u>	<u>Comments</u>
Created	23 rd January 2025	Rachel Simms	New Setting Policy
Next Review			